

## BSCAH COUNCIL MINUTES 21<sup>st</sup> January 2017 THE CIVIL SERVICE CLUB

Present: Peter Naish (President), Grahame Smith (Chair), Ann Williamson (Hon Treasurer), Jane Boissiere, Les Brann, Mike Capek, David Kraft, Jean Rogerson, Hilary Walker (Nat Off Secretary)

Apologies for absence – Simon Barnett, Charlotte Davies, Cath Potter, Martin Wall, Cathryn Woodward.

- Minutes of previous meeting. Proposed as correct - Ann, seconded Peter ..carried
- Matters arising

Jean and Grahame asked for clarification of the complimentary membership for trainees. Trainees get complimentary membership until the December of the year following their Module 1.

The Ireland Branch wishes to continue. They have been asked if they wish to join another Branch but at present they are going to try and rejuvenate the Branch again.

Members Survey - This will be sent around Council for final tweaking before sending to all members. Ann to action. It was suggested that 'subject to ratification at the AGM' we should ask if members would be interested in being on the referral list. It was also suggested that we state that a separate Research and Development questionnaire will be sent around members in the summer.

Motion to the AGM – Opening up the referral list. To display University Diploma/Accredited; BSCAH Trained and others. To be an opt out for members. Ann and Peter to finalise wording of a motion to go to AGM. Peter suggested that we put a short paragraph above the referral list to say 'Many of our members are engaged in research or are employed as full time NHS professionals so are unable to accept referrals'.

Honorary Life member – Dr Aravind - Ann proposed and Grahame seconded - unanimously approved. Ann to contact Aravind prior to ratification at the AGM.

Chairman's address - none

### **Matters arising from Reports**

Hon Secretary – none

Hon Treasurer

- 2016 accounts have been finalised and have been sent to the accountant together with the gift aid claim for 2016.
- Thanks to be given to Hilary for successfully submitting the direct debits with few problems.
- It was agreed to reinvest the bonds unless better interest levels can be found.

Academic and Accreditation Sub-Committee

- An Away day (20<sup>th</sup> May) has been arranged to discuss an integrated training pathway; there was discussion regarding the current modular format and some support for the

idea of separating the modules rather than having them booked as an integrated whole. The idea of an e-module was not given much support.

- Accreditation from Royal Colleges. Ann to get the ESH conference accredited by Royal College of Anaesthetists. A standardised evaluation form has been discussed at Ac & Ac and will be introduced to the Branches at the Away Day. Accreditation of Foundation training will be explored with the Royal College of Anaesthetists and the RCGP in the future.
- Each Branch to be asked to provide National with the names of senior and experienced members (Hilary) who are willing to give peer support/mentoring and have their contact details displayed on the member's area for this purpose.

#### Newsletter

- Hilary to ask Charlotte which theme the March issue will cover. Council thanked Charlotte for all her hard work.

#### CH & IT

- An issue should be out soon.

#### Ethical report - nothing to report

#### Communications

- Jane has had to limit what she does due to time and man power. She is to delegate more to Hilary if she can. Thanks were extended to Jane for her hard work.

#### ESH Congress

- Ann gave an update on progress with ESH 2017. Numbers are low at the moment but hopefully there will be a rush before the early bird finishes 28<sup>th</sup> Feb 2017. Key notes have been scheduled and the programme is beginning to come together.

#### Future developments/Development officer

- Research and audit development questionnaire is being developed.
- Mike thinks we should expand/update on the website the topics of anxiety, pain and medically unexplained symptoms as background reading on the website.
- Contact members (and non-members) who have published articles and ask them if they would contribute their papers to our website.

#### AOB – no action points

Date of next meeting – 10<sup>th</sup> June 2017

Website – Joanna from Consort attended the meeting.

- There was discussion regarding how to make the website more accessible, improve the look and impact of the home page and training pages. Joanna and Winston will get back to us with costed proposals. This is likely to be at least £3000.
- The blog needs more input. Initially all Council members will be put on a rota so that an entry can be made on the blog each week. Ann to action once access has been opened by Consort.
- Consort will quote for a monthly upkeep agreement for about £180
- Online credit card booking will be offered for any training courses and Branches will be allocated an invoice reference which will be needed on any application form so that National can keep track of payments.
- There was discussion regarding adwords to improve our ranking such as doctors, dentists, clinical hypnosis, psychologists, hypnotherapy training, nurses. Joanna and Winston will advise and David will draft an advert for consideration.
- Ask members and hospitals(?) to link to our website (Newsletter).
- Spam on the referral list; We possibly need a captcha or a 'pseudo' person at the top of the list.
- Joanna requested that the Newsletter should be a Word document rather than a PDF to go on the website. We should possibly have the Newsletter as an e-shot quarterly and have it available on the website for people to sign up for.